



Newbold Verdon
PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

Held on Monday 2nd December 2024 at 7.00pm

at Newbold Verdon Parish Council, The Pavilion, Alans Way,
Newbold Verdon, Leicester, LE9 9LB

Present:

Chairman: Cllr C Harris
 Councillors: Cllr A Tessier, Cllr M Parker, Cllr M Bools, Cllr A MacGregor.
 Clerk: A Stretton
 Public: 3 members of the Public including Cllr Robin Webber-Jones (HBBC)

MINUTES

24/148	APOLOGIES
RESOLVED: Council noted and accepted apologies from Cllrs J Crooks, W Crooks and R Bell.	
DECLARATION OF INTERESTS	
24/149	To receive and consider any declaration of disclosable pecuniary or other interests. RESOLVED: None received
24/150	To receive and consider all dispensations or written requests for dispensation of DPI. RESOLVED: None received
24/151	MINUTES
Resolve to approve the minutes of the Parish Council meeting held on 4 th November 2024 and for the Chairman to sign as a true record. RESOLVED: The minutes were approved and signed.	
24/152	PUBLIC OPEN SESSION
a) To receive statements and views of the public. RESOLVED: A member of the public asked whether the Parish Council will be submitting comments on the proposed development on Barlestone Road.	
b) To receive the Borough Councillor report. RESOLVED: Council noted the previously circulated report.	
c) To receive the County Councillor report. RESOLVED: No report received.	
24/153 COUNCILLOR CO-OPTION	
TO RECEIVE and CONSIDER applications for co-option to the office of parish councillor and co-opt a candidate to fill the existing vacancy. RESOLVED: On the proposal of Cllr Tessier, seconded by Cllr Parker, Mr M Oliver was co-opted as a councillor. Clerk to contact Mr Oliver and arrange for Acceptance of Office to be signed.	
GENERAL MATTERS	
24/154 Update on items from previous meetings/ongoing projects	
24/154.1	Alans Way Pavilion Solar Panels – to review updated quotations and consider applying for grants towards this project.

	RESOLVED: Council noted receipt of 2 quotations and agreed that the previously approved quotation from Green Energy was acceptable. Council wish to apply for a PCIF grant towards this project but 3 quotations are required for the application. Clerk to chase up the third quotation and apply for the grant.
23/154.2	Cemetery Fence/Hedgerow and Gates – to receive an update RESOLVED: It was noted that the clerk is in the process of obtaining quotations for fence works but in the meantime, there should be a meeting with the neighbouring landlord to discuss the replacement of the trees/hedge with a suitable fence.
23/154.3	Cemetery leak – to receive an update. RESOLVED: Council noted that the Clerk continues to liaise with Severn Trent to find the source of the leak and in the meantime to find the stop tap and turn off the water.
24/154.4	Cleaning of the Toddler Playground – to receive an update RESOLVED: Council noted that this will be carried out in early December.
24/154.5	Transfer of Land to Baptist Church – to receive an update RESOLVED: The Clerk continues to liaise with representatives of the Baptist Church. Council asked the Clerk to reiterate the terms of the proposed agreement.
24/154.6	Sports Sub-Committee – to receive an update RESOLVED: Council noted that a meeting of the committee is due to take place. There are a number of items for discussion including flooding on one of the pitches. Quotations are needed for this work and the Clerk will liaise with the committee.
24/154.7	Neighbourhood Plan Working Group – to receive an update. RESOLVED: Council noted that a site allocation meeting is due to take place in early December.
24/154.8	To consider ideas and arrangements for VE Day 2025 RESOLVED: It was agreed that a working group should be established, to include other village groups, to make plans for the commemoration of VE Day 2025, the 80th anniversary of VE Day.
24/154.9	To receive an update on play area inspection and potential works RESOLVED: Council noted that Playdale have been appointed to attend and carry out a full inspection of all Playdale equipment at Dragon Lane and provide a quotation for any works required. In the meantime it was noted that there is a hole in the surface beneath the Sputnik and the clerk will organise a temporary repair. It was agreed that the clerk should look into the funding available for play equipment works and quotations for the possible replacement of the toddler area in a more suitable part of the Dragon Lane recreation ground.

PLANNING

24/155	Council noted that a significant planning application had been submitted to the Council after agendas had been distributed. It was RESOLVED that future agendas should include wording to allow Council to review late applications. It was agreed that the Planning Committee should meet as soon as possible to review the application and in the meantime the Clerk should look into obtaining an extension to allow Council the time to fully review the application.
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24/155 ACCOUNTS

24/155.1 Accounts for Payment

To review the Payment List and **RESOLVE** to approve the payments listed via BACS, Direct Debit, and Standing Order – to include ratifying payments made since last meeting and payments due for December 2024.

RESOLVED: Council reviewed the list of payments for December and approved their payment, including ratifying 2 payments made between meetings. It was noted that the payroll company

had not yet provided payslips and Council agreed that once these and other expected December invoices were received, they will be approved for payment by email and ratified at the January meeting.

Payee	Item	Total
Autela	Payroll Services	£101.19
Ebay	Caretaker Supplies	£89.41
M Stuart (RBL)	RBL remembrance wreath	£27.50
Croner HR	HR Services	£193.15
Moore	External Audit Fee	£48.00
Burnt Oak	Grounds Maintenance	£1,959.60
Microsoft	Microsoft 365	£5.99
HSBC	Bank Charges	£8.00
BT	Broadband and land line (Pavilion)	£53.00
Everflow	Water Supply	£153.98
EE	Mobile phone	£25.32
EDF	Alans Way	£547.00
EDF	Dragon Lane	£55.00
HMRC	PAYE (Including overdue last financial year)	£1,194.69
Payments due between meetings:		
PWB Loan	Loan repayment (first of two annual payments)	£4,094.00
RS Electrical Installations Ltd	PAT testing and works to socket	£
Playdale	Fee for equipment inspection (Dragon Lane)	£150.00
Caretaker Salary	Salary	£
Clerk Salary	Salary	£
HMRC	PAYE (December salaries)	£
NEST	Pension Payment	£

20/155.2 Receipts and Transfers

To review and RESOLVE to note internal transfers and receipts for the period 1st to 30th November 2024.

RESOLVED: Council noted receipts including a generous grant toward works at the Cemetery and asked the Clerk to send their thanks. Internal transfers were noted.

24/155.3 Bank Reconciliation

To review the bank statements and reconciliation and note the bank reconciliation as at 30th November 2024.

RESOLVED: Council reviewed and noted the Bank Statements and Reconciliation.

24/155.4 Budget

To review amendments to the draft budget for 2025/26 and consider any further changes or projects. To note current general and earmarked reserves.

RESOLVED: Council noted the previously circulated budget documents.

24/155.5 To review and agree any amendments to the bank mandate.

RESOLVED: Council noted the advice from the Clerk and agreed that she should look into opening an account with Unity Trust Bank. This will enable the Council to meet audit requirements.

24/155.6 Annual Audit

- a) To receive the Annual Internal Auditor's Report 2023/2024.

RESOLVED: Council noted the Internal Auditors report and its recommendations.

- b) To consider recommendations or matters arising from the internal auditor's report.

RESOLVED: It was noted that some of the recommendations had already been implemented this financial year and work is ongoing on other items.

- c) To complete and sign the Annual Governance Statement 2023-2024.

RESOLVED: Council reviewed and completed the Annual Governance Statement and it was duly signed.

d) To receive and sign the Accounting Statements 2023-2024. RESOLVED: Council reviewed and noted the Accounting Statements and they were duly signed.
e) To receive and consider the bank reconciliation 2023-2024. RESOLVED: Council noted the bank reconciliation for year ending 31 st March 2024.
f) To receive and consider the explanation of variances. RESOLVED: Council noted and approved the explanation of variances.
g) To receive and consider the breakdown of reserves held. RESOLVED: Council noted and approved the breakdown of reserves held.
h) To agree the dates for the period of public rights. RESOLVED: Council approved the period of public rights from 9 th December to 23 rd January 2025.

24/156	ITEMS FOR NEXT AGENDA
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	<ul style="list-style-type: none"> • To consider setting up a Christmas working group • To consider setting up a VE day working group • To consider works to alleviate flooding of football pitch
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24/157	CLERK'S REPORT
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	<p>To note the Clerk's report</p> <p>RESOLVED: Council noted the following updates:</p> <p>PAT testing was carried out at the Pavilion on the 29th November. There is a problem with a socket in the corridor, electrician will return to carry out repairs.</p> <p>Cleaning Signs – LCC have cleaned the entrance sign we reported to them.</p> <p>Offer of Memorial Bench – a family has requested permission to place a bench in the village in memory of a former councillor and business owner. Clerk has requested more details and informed them that we would need a licence from county and a low maintenance bench such as recycled plastic is recommended.</p> <p>Complaint about items and plants causing rot to a fence at the back of Peters Avenue. Cllr J Crooks and the Clerk had taken a look and circulated pictures to Council. There is a pile of soil, wood off cuts, rubble and what looks like old concrete bits with old fence posts. It was noted that this may cause issues with the mowers. Clerk to get quotes for removing it.</p> <p>Bloor Homes – the developer would like to attend the January meeting to discuss future plans.</p>
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24/158	DATE OF NEXT MEETING
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	The next meeting of council will be Monday 6 th January 2025, 7.00pm at The Pavilion, Alans Way, Newbold Verdon.
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The meeting closed at 8.15pm.