



ORDINARY PARISH COUNCIL MEETING

On Monday 3rd June 2024 at 7.00pm

Held: Newbold Verdon Parish Council, The Pavilion, Alans Way,
Newbold Verdon, Leicester, LE9 9LB

Present:

Chairman: Cllr John Dowell

Councillors: Cllr R Bell, Cllr A Tessier, Cllr C Harris,
Cllr J Crooks, Cllr B Crooks, Cllr M Parker, Cllr M Bools, Cllr R Statham

Clerk: Cllr R Bell (In the absence of the clerk)

Public: 2 Members of the Public

MINUTES

24/29

APOLOGIES

It was noted that since the agenda was sent out that Cllr C Petcher has resigned from the council. Prop M Bools Sec J Crooks that a letter of thanks be drafted and sent to Cllr Petcher. Cllr Bools offered to compose the letter. Resolved
There were no other apologies.

DECLARATION OF INTERESTS

24/30

Cllr J Crooks declared an interest in item 24/48 and 24/49.

24/31

There were no dispensations or written requests for dispensation of DPI to consider.

24/32

MINUTES

Minute 24/22 required addition that the payment was subject to receiving the correct paper work from the garden club.
Prop J Crooks Sec W Crooks that subject to this the minutes be approved and signed. Resolved

24/33

PUBLIC OPEN SESSION

- a) There were no questions from the public
- b) County Councillors Report – This had been sent to all councillors. It was noted from the report that the issue regarding speeding had also received support from members of the Parish Council
- c) Borough Councillors Report – None received

General Matters

24/34

Internal Audit

It was noted that the newly employed Locum Clerk had contacted the internal auditor to arrange an online meeting.

JF

24/35	<u>Heritage Walk Swings</u> An onsite meeting with the preferred contractor had taken place and the council was awaiting feedback	All
24/36	<u>To discuss Policy on Green Energy</u> It was suggested that part of Dragon Lane Playing Field could become a wildflower meadow. A meeting needed to be arranged with the grounds contractor to agree which area.	All
24/37	<u>To discuss Solar Panels Quotations</u> Due to the grant date being missed this item to be left on the agenda subject further grants being made available in the next financial year.	All
24/38	<u>Christmas Lights Committee updates</u> A road closure to be applied for between the hours of 5pm – 8pm Extra Lights to be purchased by the Parish Council Prop J Crooks Sec M Bools Resolved.	All
24/39	<u>External AGAR Form</u> The Locum Clerk had contacted the external auditor PFK Littlejohn to explain the current situation and was awaiting a reply.	All
24/40	<u>Neighbourhood Plan Committee updates</u> Cllr Tessier provided an update for the meeting. A further sub-committee meeting was scheduled for 4 th June when the policy moving forward would be discussed regarding further new builds within the parish. The Committee was looking at late 2025 to finally go to referendum.	All
24/41	<u>Cemetery</u> This will be a permanent agenda item due to the limited capacity of the existing Cemetery. It was noted that due to problems experienced recently it should be the new clerk who took full responsibility as burial superintendent for all Cemetery matters. Prop J Crooks Sec C Harris Resolved	All
24/42	<u>Bosworth AFC Request for 25 year lease</u> Prop M Bools Sec J Crooks that the agreement be signed off – Resolved Due to there being no representative present from the football club it was agreed that signing could take place at the sub-committee meeting set for 10 th June 2024.	All
24/43	<u>Anti-Climbing Paint of All Weather and Storage Area Fencing</u> It is suspected paint had got onto the lower area from people climbing over the fencing. Solutions suggested that would be investigated were Pigeon Spikes at the top of the gate as this was the area that appeared to be being climbed. Wooden blocks to block the holes used for climbing. Signage was also required advising the paint had been applied.	All
24/44	<u>Speeding and Anti-Social Behaviour.</u> This had been covered in the public session where it was advised that both Parish and Borough councillors had provided assistance and the correct authorities advised. It was also noted that a community speed watch campaign was scheduled in the Parish for August 2024.	All

20/45	<u>Cleaning of the Toddler Playground</u> It had already been resolved at an earlier meeting that a quote of £250 to clean the area was accepted. The contractor to be contacted and advised to go ahead.	All
20/46	<u>Damage to Dragon Lane Park and Storage Shed</u> It was assumed that the roof of the shed may contain asbestos and therefore a contractor licensed to deal with this would be sought.	All
20/47	<u>Hallmaster</u> It had not been possible to find a better solution for sport facilities booking and therefore this system would continue to be used. Cemetery booking however were not successful using this system and had now been removed.	All
24/48	<u>Newbold Verdon Garden Club</u> Plants for the village planters had already been purchased and planting would be taking place over the next few days. As no garden club members were present it was agreed that a meeting needed to be arranged to see what assistance is being proposed.	All

Planning	
24/49	<ul style="list-style-type: none"> a) 24/00503/FUL – No comments subject to what hours of business were being proposed. b) UFM308.ECSTD_E_Standard Consultation – The council expressed concern that most of this work had been completed and it was a retrospective application. c) 24/00380/HOU & 24/00381/LBC – As the solar panels were to be installed at the rear of the roof there were no comments.

24/50	ACCOUNTS		
<u>Accounts for payment.</u>			
Resolve to approve payments of all items in the Table below via BACS, Direct Debit or Standing Order.			
Ref.	Payee	Description	Amount
BACS	Caretaker Salary	April Salary	£600.80
BACS	Clerk Salary	April Salary	£1414.06
BACS	Locum Clerk	Locum Clerk Services	£341.10
BACS	Astley Computers	Managed Cloud Backup	£140
BACS	Viking Direct	Office Supplies	£54.59
BACS	Autela	Payroll Services	£117.95
BACS	HP Instant Ink	Printer Ink	£9.99
BACS	SLCC	New Clerk Series Training	£24
BACS	SLCC	Council as Landlord Training	£42
BACS	ANMIC	Play Equipment Repairs	£56.36
BACS	LRALC	Communications Training	£35
DD		Various Direct Debits as per monthly schedule	

Subject to checking the Viking Payment which it was advised had been paid last month and the HP Ink payment which it was thought was on DD these were Resolved

24/51	<p><u>Balance of Accounts</u> <u>(as at 28.05.2024)</u></p> <p>To NOTE the balances and reconciliations for April and End of Financial Year.</p> <ul style="list-style-type: none"> ▪ Current Account Balance £4643.47 ▪ Deposit Account Balance £102,494.87 <p>TOTAL £107138.34</p>	<p><u>Reserves</u></p> <p>To NOTE all reserves.</p> <p>Heritage Walk Newbold Heath (Green Energy) Heritage Fund Sports Pavilion Improvements Cemetery Memorial Garden Neighbourhood Plan All Weather Pitch Brushing (10yr) General Reserves</p>	To Be Confirmed															
24/52	<p><u>Income and Transfers from 7th May 2024 to 28th May 2024</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 25%;">Account</th> <th style="width: 45%;">Income Received</th> <th style="width: 15%;">Amount</th> </tr> </thead> <tbody> <tr> <td>14/5/24</td> <td rowspan="2">Deposit Account</td> <td>Aneta Neville</td> <td>£20.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL</td> <td></td> </tr> </tbody> </table>			Date	Account	Income Received	Amount	14/5/24	Deposit Account	Aneta Neville	£20.00				TOTAL			
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24/53	<p>Pursuant to Standing Order 3.0(d) and the Public Bodies (Admissions to Meetings) Act 1960 Section 2, Council closed the meeting to the public due to the need to discuss confidential matters as follows:</p>		
	<p>Parish Clerk Resignation. See Separate Sheet</p>		

24/54	<p>ITEMS FOR NEXT AGENDA</p> <ul style="list-style-type: none"> a) Possible Parish Citizens Award b) Sped Camera and Community Speed Watch
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In the absence of further business, the meeting closed in full at 20:10pm when members of the public were asked to leave prior to discussion of item 24/54

Signed:
John Dowell - Chairman

Date: 04 March 2024