



ORDINARY PARISH COUNCIL MEETING

On Monday 05 February 2023 at 7.00pm

Council Members are hereby summoned to attend a meeting of Newbold Verdon Parish Council, to be held at The Pavilion, Alans Way, Newbold Verdon, Leicester, LE9 9LB

Please inform the Clerk of your apologies if you are unable to participate:

Tel: 07483 347773 Email: clerk@newboldverdon-pc.gov.uk

Signed: *Lyn Yavuz* Lyn Yavuz – Parish Clerk

Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session.

Up to 20 minutes will be set aside for this purpose.

AGENDA	
24/978	APOLOGIES
	<ul style="list-style-type: none"> To receive and accept all apologies reported.
DECLARATION OF INTERESTS	
24/979	To receive and consider any declaration of disclosable pecuniary or other interests.
24/980	To receive and consider all dispensations or written requests for dispensation of DPI.
24/981	MINUTES
	<ul style="list-style-type: none"> Resolve to the Chairman approving the minutes of the Extra Ordinary Meeting Called by the Chairman held on 15 January 2024
24/982	PUBLIC OPEN SESSION
	a) To receive statements and views of the public against agenda items. b) To receive the Borough Councillors report. c) To receive the County Councillor report.

PLANNING		
FYI	The Neighbourhood Planning Steering Committee is not due to meet until 12 th of February 2024	LY
FYI	There were no Planning Application Consultation received from the period of 15 th to 30 th of January prior to the posting of the February Meeting Agenda	LY

ITEMS FROM PREVIOUS MINUTES		
24/963	<u>To discuss the Finance Sub Committee meeting held 22nd of January 2024</u> a) Discuss increase of charges for Sports Playing Field, 3G All Weather Pitch and The Pavilion b) Discuss increase of charges for Burials and Cemetery c) Review the contract of Cricket Club d) Review the contract of Football Club (Please see separate page)	Finance Committee
24/965	<u>To discuss new location sign for the churchyard and the trimming of yew trees</u>	MP/RB
24/966	<u>To discuss the quote of relay slabs in Arnold Crescent</u>	MP/LY
24/968	<u>To discuss update about the ditch in Alans Way</u>	MP/LY

GENERAL MATTERS		
24/983	<u>To discuss Newbold Verdon Parish Archive request to install a semi permanent structure at the War Memorial</u> The archive group would like to install some kind of structure whereby a temporary display can be erected prior to and following remembrance day so that photos and information on those mentioned can be displayed	RB
24/984	<u>To review and discuss Rota for Council Surgery every 1st Saturday of the month</u> (please see separate page)	LY/MP
24/985	<u>To discuss the planning and formation of a committee for the Christmas Light Switch-On</u>	JC/JD
24/986	<u>To discuss the discontinuation of services by 2Commune, our current webpage provider, effective 31st of March 2024</u>	RB/LY

CIRCULATIONS TO NOTE	
24/987	Emails: LRALC – Monday Round Robin Updates Emails: HBBC – Various press releases and events Email: HBBC Planning Dept. – Neighbourhood Plan advice Email: Various emails received from parishioners

24/988 RECORDS OF ACCOUNTS

- To NOTE and APPROVE ALL LISTED below

Accounts for Payment – Current Account

RESOLVE to approve payment of all items in the below table via BACS, Direct Debit, and Standing Order.

- INVOICES TO BE PAID*

Ref.	Payee	Description	Amount
BACS	YourLocale	Evidence Gathering (Neighbourhood Plan)	£2,400.00

- JANUARY 2024 CURRENT ACCOUNT BANK STATEMENT*

Ref.	Payee	Description	Amount
		<i>Balance Brought Forward</i>	£7,001.08
D/D	HBBC	Quarterly fees: trade waste and litter bin collection fees	£376.03
D/D	HBBC	Quarterly fees: trade waste and litter bin collection fees	£847.39
D/D	Public Works Loan Board	Loan repayment	£4,094.06
Transfer	NVPC Deposit Account	Credit	+ £10,000.00
D/D	BT	Monthly internet services - January	£66.20
D/D	NEST	Clerk Pension	£115.34
VISA	Microsoft	Microsoft Subscription – January	£5.99
VISA	Post Office	Postage Letter to Astrocare 3G AWP	£4.33
VISA	HP	Ink Printer	£2.99
D/D	HSBC	Monthly bank account fee – January	£8.00
VISA	Amazon	Bleach and padlock	£73.93
BACS	Glynis Parker	Caretaker Salary – January	£534.70
BACS	David Chatterton	Handyman Salary – January	£35.40
BACS	Babylyn Yavuz	Clerk Salary – January	£1,401.87
D/D	Everflow	Monthly water services fee – December	£135.31
D/D	EE Limited	Monthly council mobile fee – December	£23.47
D/D	EDF Energy	Monthly electricity fee (Alans Way) – October	£298.00
D/D	EDF Energy	Monthly electricity fee (Dragon Lane) – October	£82.00
BACS	Autela	Payroll fees for October, November & December	£97.60

BACS	LRALC	Budget (precept) training for clerk – Inv 19/3621	£30.00
BACS	NV Garden Club	Grant to pay for King Charles Commemorative Metal Plaque	£120.00
BACS	Burnt Oak	Annual Maintenance Contract – Inv 03098	£1,752.00
BACS	Burnt Oak	Fortnightly sweeping of 3G AWP – Inv 03099	£288.00
BACS	Burnt Oak	Herbicide application to mares tail in cemetery and 3G AWP – Inv 03100	£180.00
		<i>Balance Carried Forward</i>	£6,428.47

24/989

Accounts for Income – Deposit Account

Council to NOTE of all items below table the RECEIVED INCOME via BACS, Direct Debit, and Standing Order.

▪ *JANUARY 2024 DEPOSIT ACCOUNT BANK STATEMENT*

Date	Ref.	Payee and Description	Amount
		<i>Balance Brought Forward</i>	£83,623.52
05/01/24	Credit	Robert Insley – Hallmaster Bookings Fee (Football)	£20.00
05/01/24	Transfer	Transfer funds to current account	- £10,000.00
05/01/24	Credit	Jamie Hextal – Hallmaster Bookings Fee (Football)	£20.00
11/01/24	Credit	Simon Martindill – Hallmaster Bookings Fee (Football)	£20.00
12/01/24	Credit	Richard Kitchen – Hallmaster Bookings Fee (Football)	£20.00
24/01/24	Credit	Hinckley Town Juniors – Hallmaster Bookings Fee (Football)	£240.00
29/01/24	Credit	G Seller – Hallmaster Bookings Fee (Cemetery)	£82.00
30/01/24	Credit	Cheque 402806 – Hallmaster Bookings Fee (Cemetery)	£750.00
		<i>Balance Carried Forward</i>	£75,055.52

24/990 CURRENT BALANCES OF ACCOUNTS																			
	<p><u>Balance of Accounts</u> <u>(as at 31.12.2023)</u></p> <p>To NOTE the current balances:</p> <ul style="list-style-type: none"> ▪ Current Account Balance £6,428.47 ▪ Deposit Account Balance £75,055.52 <p>TOTAL £81,483.99</p>																		
	<p><u>Reserves</u></p> <p>To NOTE all reserves.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Heritage Walk</td> <td style="text-align: right;">£9,540.00</td> </tr> <tr> <td>Newbold Heath (Green Energy)</td> <td style="text-align: right;">£15,028.00</td> </tr> <tr> <td>LCC VAS Sign Grant</td> <td style="text-align: right;">£4,500.00</td> </tr> <tr> <td>National Lottery Grant-</td> <td style="text-align: right;">£5,750.00</td> </tr> <tr> <td>Monkey Climbing Wall</td> <td></td> </tr> <tr> <td>All Weather Pitch</td> <td></td> </tr> <tr> <td>Brushing (9-yr)</td> <td style="text-align: right;">£15,120.00</td> </tr> <tr> <td>General Reserves</td> <td style="text-align: right;">£31,365.99</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£81,483.99</td> </tr> </table>	Heritage Walk	£9,540.00	Newbold Heath (Green Energy)	£15,028.00	LCC VAS Sign Grant	£4,500.00	National Lottery Grant-	£5,750.00	Monkey Climbing Wall		All Weather Pitch		Brushing (9-yr)	£15,120.00	General Reserves	£31,365.99	TOTAL	£81,483.99
Heritage Walk	£9,540.00																		
Newbold Heath (Green Energy)	£15,028.00																		
LCC VAS Sign Grant	£4,500.00																		
National Lottery Grant-	£5,750.00																		
Monkey Climbing Wall																			
All Weather Pitch																			
Brushing (9-yr)	£15,120.00																		
General Reserves	£31,365.99																		
TOTAL	£81,483.99																		

24/991 ITEMS FOR NEXT AGENDA	

CONFIDENTIAL – CLOSE MEETING	
	Pursuant to Standing Order 3.0(d) and the Public Bodies (Admissions to Meetings) Act 1960 Section 2, Council closed the meeting to the public due to the need to discuss confidential matters as follows:
24/992	a. Meeting with Savills Developer to arrange a Community Consultation in February
24/993	b. All Weather Pitch Contractor Issues on the Surface



Newbold Verdon Parish Council Finance Sub Committee meeting 22nd Jan 2024

Attendees – Cllr J Crooks, Cllr A Tessier, Cllr R Bell

Apologies – Cllr C Petcher, Cllr J Dowell, Cllr C Harris

Purpose of the meeting was to review all Parish Council Charges to be implemented 1st April 2024 after resolution at full council meeting.

1. Cemetery Charges

- a) Purchase of a full double depth plot in the cemetery Current £250 Proposed £300
- b) Purchase of a half size ashes only plot Current £125 Proposed £150
- c) Interment fee in Cemetery Current £125 Proposed £150
- d) Interment of Ashes Current £50 Proposed £60
- e) Memorial Installation Fee Current £125 Proposed £150
- f) Further Memorial Inscriptions No Charge
- g) Memorial Wall Plaque including inscription Current £120 Proposed £140

Justification – There has been no review since the present charges were adopted in 2020.

2. Hire of Pavilion

- a) Pavilion Summer Rate Current 1 hour £16, 2 hour £25, 3 hour £30 Proposed 1 hour £18, 2 hour £28, 3 hour £33
- b) Pavilion Winter Rate Current 1 hour £18, 2 hour £27, 3 hour £32 Proposed 1 hour £20, 2 hour £30, 3 hour £35
- c) Wine Appreciation Group Current £25 Proposed £30

3. All Weather Pitch Hire Current £20 Proposed £25

4. Newbold Verdon Cricket Club. Contract signed Dec 2020 and has a clause for a review of charges every 3 years. Current £1000 per annum Proposed £1100.

5. AFC Market Bosworth FC. Contract signed Oct 2020 and has a clause for a yearly review of charges. The current charges are £15 per pitch hire irrelevant of the pitch size ie 5x5, 7x7, 9x9 or 11x11. There were 3 different proposals as follows

- a) Charges to remain the same for all pitch sizes at £17 per game
- b) 5x5 and 7x7 pitches charges at £15 per game and 9x9 and 11x11 pitches charges at £20 per game.
- c) 5x5 charged at £10, 7x7 charges at £15, 9x9 and 11x11 charged at £20 per game.

The justification for b and c options is that there is more wear and tear on the older age group pitches.



2024-25 Rota for Council Surgery

(every 1st Saturday of the month)

Month	Date	Frequency	Person-in-charge
March			Lyn
April			Andrew
May			Bill
June			Clem
July			Connor
August			John
September			Joyce
October			Mark
November			Mick
December			Richard
January			Rick
February			Lyn