



ORDINARY PARISH COUNCIL MEETING

On Monday 07 June 2021 at 7.00pm

*Council Members are hereby summoned to attend a meeting of
Newbold Verdon Parish Council, to be held at The Sports Pavilion, Alans Way,
Newbold Verdon, Leicester, LE9 9LB*

Please inform the Clerk of your apologies, if you are unable to participate:

Tel: 07483 347773 Email: clerk@newboldverdonpc.org.uk

Signed: *J. Flavell* Josie Flavell, Parish Clerk

Public Participation: Members of the public and press are invited to address Council on any matter relating to the business to be transacted during the public session. Up to 20 minutes will be set aside for this purpose.

AGENDA

21/144	PUBLIC OPEN SESSION	
To receive reports/views from members of the public regarding business to be transacted (agenda items).		
21/145	APOLOGIES	
To receive all apologies.		
DECLARATION OF INTERESTS		
21/146	To receive and consider any declaration of disclosable pecuniary or other interests (DPI).	
21/147	To receive and consider any dispensations or written requests for dispensation of DPI to consider.	
21/148	MINUTES	
Resolve to the Chairman Finney approving the minutes of the Annual Parish Council meeting held on 10 May 2021.		
ITEMS FROM PREVIOUS MINUTES		
21/149	<u>Dragon's Lane Improvements (Min ref. 21/119)</u> a) To receive an update from the Clerk regarding the CCTV and metre installation.. b) Resolve to approve the cost of the new waste bin.	JF
21/150	<u>Building Inspector - Pavilion (Min Ref. 21/120)</u> To receive an update from Cllr D Finney.	DF
GENERAL MATTERS		
21/151	<u>Speed Indicator Device</u> To discuss the need for a new one and where it should be positioned if agreed.	ALL
21/152	<u>Heritage Board Project Working Group</u> a) To receive an update from Chairman Finney. b) To note that the HBBC grant application was successful and Council will be awarded £825.00. c) Resolve to match funding this to the higher amount, due to the previous resolution only matching funding to a maximum of £600.	JF/DF
21/153	<u>Delegation of Authority</u> In response to the remote meeting legislation expiring on 7 th May 2021 and in the event that it is not possible to convene a meeting of the council in a reasonable time, Council to resolve to give the Clerk delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly	ALL

	reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.		
21/154	<u>Montague Trustees</u> Resolve to approve the appointment of a new Trustee from the two names put forward – as per details circulated to council prior to the meeting.	JF	
21/155	<u>Land Drainage Quotes – Sports Field</u> Resolve to approve on of the three land drainage quotes as circulated to council prior to the meeting, to rectify the drainage issues at the bottom end of the sports field and all weather pitch.	JF	
21/156	<u>Library Website Heritage Page</u> Resolve to approve the payment of £120 towards the cost of the implementation of the new heritage webpage, out of the funds received from NVCAG.	JF	
21/157	<u>HMRC Outstanding Payment</u> Resolve to the retrospective payment made to HMRC for the outstanding Tax/NI payment for the 2019-20 tax year.	JF	
21/158	<u>Edge It Systems – Annual Contract</u> Resolve to renew the annual contract for the finance software at a cost of £375.60 for the year.	JF	
21/159	<u>Council Email Accounts</u> Resolve to approve the decision made to move to managed .gov.uk email accounts with 2Commune Ltd at a cost of £385.00. per annum.	JF	
21/160	<u>Arnolds Crescent POS</u> a) To receive an update from Chairman Finney. b) To approve the Clerk to instruct Burnt Oaks to clear and tidy this area.	DF	
21/161	<u>Newbold Verdon Gardening Club Planting</u> a) Resolve to the Clerk paying the invoice for the new plants which the Gardening Club have planted in the village tubs. b) To consider what action to take concerning the weeds growing around the flower tubs outside the village shop.	DF/JF	
PLANNING APPLICATIONS			
21/162	<u>21/00466/HOU – 9 Hornbeam Road, Newbold Verdon</u> Single storey rear extension.	ALL	
21/163 ACCOUNTS			
<u>Accounts for Payment – Current Account</u>			
<ul style="list-style-type: none"> Resolve to approve all payments being made, as set out in the table below. 			
Ref.	Payee	Description	Amount
BACS	Josie Flavell	Clerk's June Salary	£1698.88
BACS	Glynis Parker	Cleaners May Salary	£586.20
BACS	Michael Parker	Caretakers May Salary	£98.70
D/D	NEST Pension	Employee and Employers contribution to Clerk's pension	£152.43
BACS	Michael Parker	Caretaker expenses – reimbursement for purchase bin bags and ant powder.	£30.36
BACS	Burnt Oak Developments	Monthly maintenance and grass cutting fees – Inv. TBC	£1,183.18
BACS	Anmic Consulting	Refurbishment and replacement of 3 no. toddler seats on red roundabout at Dragon Lane RG – Inv. A19-NVP-14	£119.32
BACS	LRALC	Training course fee – Cemetery and Churchyard Management Inv. 19/1783	£40.00
BACS	Maine Business Systems	Printer Hire – quarterly fee – Inv. 162336	£69.98
BACS	HMRC	Outstanding payment for month 12 of the 2019-20 year.	£633.90

BACS	W.Aris Builders	Works carried out pavilion storage room (fire proofing) and reinsulating the pavilion corridor roof.	£2,395.00
D/D	Everflow	Water services monthly fees – Alans Way Pavilion	£135.00
D/D	EDF Energy	Monthly electricity fees	£191.00
BACS	British Telecommunications PLC	Monthly broadband, mobile and telephone costs Bill: M005 M6	£49.55

21/164	Balance of Accounts (as at 31.05.2021)		Reserves																										
	<p>To NOTE the balances and reconciliations for May 2021.</p> <ul style="list-style-type: none"> ▪ Current Account Balance £25,098.73 ▪ Deposit Account Balance £136,490.00 ▪ Reconciliations for May 2021 		<table border="0"> <tr><td>Dragon Lane Phase 2</td><td>£16,000.00</td></tr> <tr><td>Heritage Walk</td><td>£17,270.00</td></tr> <tr><td>Newbold Heath (Green Energy)</td><td>£10,080.96</td></tr> <tr><td>Adult Gym Equip.</td><td>£8,158.00</td></tr> <tr><td>Library Website</td><td>£1,375.00</td></tr> <tr><td>PPE Equipment</td><td>£500.00</td></tr> <tr><td>Sports Pavilion</td><td>£5,693.00</td></tr> <tr><td>Sports Ground and All Weather</td><td>£4,640.00</td></tr> <tr><td>Heritage Board Project</td><td>£600.00</td></tr> <tr><td>Memorial Garden</td><td>£1,000.00</td></tr> <tr><td>Cemetery Memorial Garden</td><td>£2,000.00</td></tr> <tr><td>General Reserves</td><td>£51,357.00</td></tr> <tr><td>TOTAL</td><td>£118,673.96</td></tr> </table>		Dragon Lane Phase 2	£16,000.00	Heritage Walk	£17,270.00	Newbold Heath (Green Energy)	£10,080.96	Adult Gym Equip.	£8,158.00	Library Website	£1,375.00	PPE Equipment	£500.00	Sports Pavilion	£5,693.00	Sports Ground and All Weather	£4,640.00	Heritage Board Project	£600.00	Memorial Garden	£1,000.00	Cemetery Memorial Garden	£2,000.00	General Reserves	£51,357.00	TOTAL
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21/165	Income			
	Date	Account	Income Received	Amount
	01/05/21	Deposit Account	NV Cricket Club – monthly rent fee	£166.66
	06/05/21		HMRC Year end VAT Refund	£5,877.96
	10/05/21		Memorial Plaque fee	£75.00
	11/05/21		Burial Plot reservation fee	£250.00
	21/05/21		Memorial Fee	£125.00
	26/05/21		All Weather Pitch Hire fees	£60.00
	26/05/21		Football Pitch Hire fees	£315.00
	26/05/21		Football Pitch Hire fees	£390.00
	28/05/21		All Weather Pitch fees	£48.00
	24/05/21		Current Account	REFUND: HBBC for business rates
TOTAL				£7,367.52
INTERNAL BANK TRANSFERS				
	Date	Account	Income Received	Amount
	24/05/21	Deposit Account to Current Account	Transfer to bolster funds.	£20,000.00

CIRCULATIONS TO NOTE	
21/166	<ul style="list-style-type: none"> ▪ LRALC – Round Robin News ▪ ACRE – Covid 19 information – reopening halls safely ▪ HBBC – planning notification
21/167	ITEMS FOR NEXT AGENDA